



Association of
JerseyCharities

ANNUAL REPORT 2016/2017

CHAIRMAN'S REPORT

When I took over the chairmanship of the Association of Jersey Charities at our last annual general meeting, we were experiencing a delay following the enactment of the Charities (Jersey) Law 2014, awaiting further information on the appointment and input of Jersey's first charities' commissioner.

A year on and, whilst it may seem as if there has been little progress, in fact there has been much activity behind the scenes.

Your executive committee signed a new service level agreement (SLA) with the Economic Development, Tourism, Sport and Culture Department of the States of Jersey (EDTSC) in July 2016 and, for the first time, this broadened the scope of the services required of the AJC away from grant making to include providing a development support programme, not just for our members, but also for prospective members and other voluntary and community sector organisations.

Accordingly, during the year, your committee has reviewed its services to members and others. As you know, this includes the information and support services provided by our administrator, Lyn Wilton, plus training. Our training is also available to non members.

We continue to regularly audit and update our website content and our documentation and this is also accessible by non members. It is important that the AJC is fit for purpose throughout these times of change and so we have undertaken a review of our own governance.

A YEAR ON AND, WHILST IT MAY SEEM AS IF THERE HAS BEEN LITTLE PROGRESS, IN FACT THERE HAS BEEN MUCH ACTIVITY BEHIND THE SCENES.

We are also liaising more closely with other grant giving organisations and service providers to the Third Sector in order that we may all operate more efficiently.

We have been holding regular, quarterly meetings with senior representatives of EDTSC and the Chief Minister's Department of the States of Jersey - this to protect members' interests with regard to safeguarding our funding from the Jersey profits of the Channel Islands' Lottery, but also to keep abreast of developments in the regulation of the Sector.

Discussions have covered the future of the Third Sector in Jersey, progress on charities' legislation and the necessary supporting regulatory framework, and Lottery funding. This has helped your Committee consider how the AJC needs to adapt in order to be fit for purpose in the new, regulated regime.



We continue to be a totally voluntary committee, with just one paid employee. However, we need to do our utmost in order to protect our members and our funding for the future. We have, therefore, engaged an independent and suitably qualified consultant, Andrew Hind, to guide the Association through this period of change.

I look forward to working closely with our members over the coming months, which I am sure will be both interesting and challenging.

LIZ LE POIDEVIN CHAIRMAN, AJC



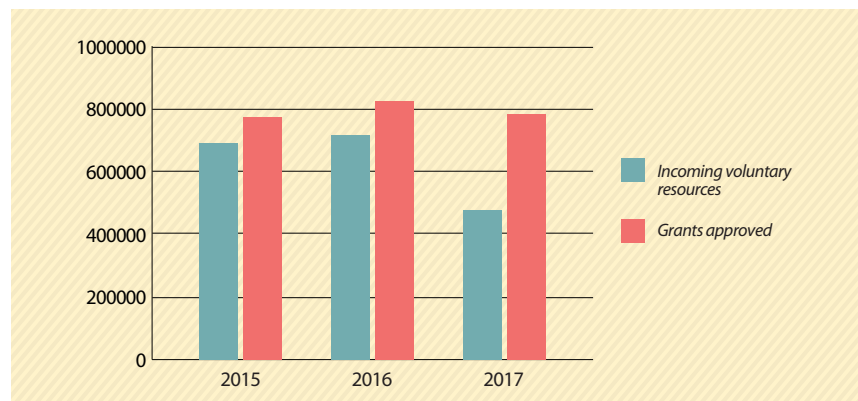
HOLIDAYS FOR HEROES, GURKHA TEA PARTY AT CYNTHIA BINET'S HOME

TREASURER'S REPORT

RESULTS

Our incoming resources for the year were £550,026 compared to £816,101 in 2016 with the reduction due entirely to a decrease in lottery profits which were £453,996 compared to £701,802 in the previous year.

Nevertheless, levels of grant giving were maintained with total grants approved of £776,275 (2016: £833,015). Governance costs for the year decreased due to over accruals of support costs in prior years. Together with a robust performance on our investment portfolio, which showed net unrealised gains of £357,375 in the year (2016: net unrealised losses £63,400) this resulted in a net increase in total funds of £19,513,



GRANTS MADE

Charitable expenditure continues to exceed the grants and donations received by the Association. 39 grants were approved in the year with an average value of £19,904 (2016: 41 grants average value £20,317).

There were 56 grant applications received in the year of which 39 (70%) were approved on first application or following the receipt of further information. A slightly worrying trend developed over the year with a number of grant applications being rejected because the applicant no longer met the Association's membership eligibility criteria. In particular, not having the requisite number of officers or members or not complying with their own constitutions.

As a result, recent applicants will have noticed the online application form has been updated to include some guidance along the way which tries to focus you on the key information which the committee requires in order to make a decision. There is also a new certification section where you will be asked, among other things, to confirm your continuing eligibility for membership and to acknowledge your obligation to notify the Association if that changes.

NET ASSETS

At 31 March 2017 the Association had net assets of £3,248,753 of which £370,207 (2016: £397,989) represent restricted reserves and £2,878,546 (2016: 2,831,251) unrestricted reserves.

I CONTINUE TO BE IMPRESSED WITH THE RANGE OF CAUSES AND EXCELLENT WORK UNDERTAKEN BY LOCAL CHARITIES AND LOOK FORWARD TO ANOTHER YEAR AS YOUR TREASURER.

RESTRICTED RESERVES

Restricted reserves are held in cash and comprise:

£213,705 in respect of an anonymous donation which may be used in providing grants to sixteen specified beneficiaries. No payments were made during the year however approval was given in March for a grant of £20,000 to one of the beneficiaries.

£155,784 in respect of a training fund from which £27,782 was paid in the year in respect of courses provided free to members.

£718 being the remainder of a grant to cover the cost of the Jersey Charity Awards.

UNRESTRICTED RESERVES

Of the unrestricted reserves balance of £2,878,546:

£1,611,046 represents the accumulated net surplus of the Association and is available to members through the grant application process.

£1,267,500 represents the unamortised element of an anonymous donation, as explained below.

An anonymous donation of £2.6 million was received in 2010. The donation came with a number of restrictions, one of which was that a maximum of 5% of a specified capital sum could be distributed annually. Accordingly, £1,950,000 was transferred to the investment portfolio and of this amount, £97,500 p.a. becomes distributable. The amount released to date and included in the accumulated net surplus is £682,500. The remainder is the unamortised element as stated above.

TREASURER'S REPORT

THERE WERE 56 GRANT APPLICATIONS RECEIVED IN THE YEAR OF WHICH 39 (70%) WERE APPROVED ON FIRST APPLICATION OR FOLLOWING THE RECEIPT OF FURTHER INFORMATION.

LOTTERY RESULTS

On 21 June 2017, the States of Jersey voted to transfer the local share of the 2016 lottery profits, some £1,250,000, to the Association subject to the finalisation of a Service Level Agreement. The committee is currently negotiating the terms of that agreement. In the interim, grant applications will be met from the Association's unrestricted reserves.

In light of the above, I can only encourage members to apply for a grant – assuming they can demonstrate financial need which I imagine most of them can. We have tried to make the process simple, but if you need guidance please contact Lyn Wilton in the first instance.

I continue to be impressed with the range of causes and excellent work undertaken by local charities and look forward to another year as your treasurer.

MARIE DU FEU TREASURER, AJC

"...OUR SINCERE THANKS TO THE COMMITTEE FOR GRANTING THESE MUCH NEEDED FUNDS TO ALLOW US TO CONTINUE TO SUPPORT FAMILIES AT BRIGHTER FUTURES. THIS DONATION WILL HAVE A DRAMATIC IMPACT ON THE LIVES OF THE FAMILIES THAT WE ARE WORKING WITH."

BRIGHTER FUTURES GRANT FOR THE JOURNEY INTO WELLBEING PROJECT

ASSOCIATION OF JERSEY CHARITIES

Presently the Association has 312 member charities and these range from branches of national charities to small local charities, clubs, societies and support groups.



GRANTS AWARDED 2016-2017

Each year, the Association receives the Jersey share of the Channel Islands' Lottery profits from the EDTSC to distribute to its members specifically for the benefit of the people and island of Jersey.

Charity members applying for grants have to demonstrate sufficient need and show that the grant is both for the benefit of Jersey residents, and for a charitable purpose, for example the advancement of education or the advancement of religion or the relief of or research into ill health or any other purpose of benefit to the community.

Association officers meet quarterly to approve grant applications as well as membership requests from new charities.

Over the past 12 months, a total of **£776,275** has been awarded to **39 member charities**

JUNE 2016

- **JAAR**
£9,000 towards a salary
- **Caesarea Association**
£10,230 for a replacement lift
- **Community Savings Ltd**
£30,000 for running costs
- **Le Marais Summer Fete**
£10,000 to refurbish Le Marais gardens
- **Jersey Heritage Trust**
£13,404 to produce a second 'What's Your Street's Story'
- **Caring Cooks of Jersey**
£30,000 towards two part time salaries
- **Silkworth Lodge**
£17,323.84 towards the refurbishment of the lodge
- **Love Matters**
£15,000 towards a salary
- **Jersey Child Care Trust**
£29,766 for a new website
- **The Aspire Charitable Trust**
£25,849.35 to install a lift
- **Pain Support Jersey**
£3,000 for one year's room rental
- **Jersey Youth Trust**
£30,000 towards a senior youth worker's salary
- **Sanctuary Trust**
£14,986.08 for refurbishment work at Sabot d'Or

SEPTEMBER 2016

- **Friends of St Thomas Church**
£5,000 to refurbish the disabled toilet in the centre
- **St John Ambulance**
£30,000 towards a new ambulance
- **Jersey Heritage**
£4,486 to produce WWII wall posters for schools
- **Durrell**
£21,114 to refurbish the classroom
- **Les Amis**
£22,760.20 for a recycling van and recycling project costs
- **Jersey MS Therapy Centre**
£15,000 for a rebrand
- **Le Congres**
£3,750 to produce a second Jèrriais CD
- **Brighter Future**
£28,800 towards the 'Journey into Wellbeing' project
- **National Trust for Jersey**
£12,715.34 for fencing for sheep
- **Centre Point Trust**
£19,576 towards the further refurbishment of Le Hurel Nursery playground
- **Maison des Landes**
£30,000 to refurbish the dining room

DECEMBER 2016

- **Autism Jersey**
£30,000 for the fundraiser's salary
- **BeachAbility**
£4,959.50 for the summer coordinator's salary
- **Pain Support Jersey**
£11,700 for two part time salaries
- **Headway**
£30,000 - half for minibus costs and half for a physiotherapist's salary
- **Jersey Heritage Trust**
£10,000.00 to digitalise old film footage
- **Gorey Youth Project**
£15,000 towards a youth worker's salary
- **Freedom Church**
£30,000 towards the refurbishment
- **Jersey Employment Trust**
£30,000 towards the re-use project
- **Silkworth Lodge**
£9,749.36 for the refurbishment of the office

MARCH 2017

- **Jersey Sea Cadets**
£10,000 to purchase a replacement RIB
- **Jersey Brain Tumour Charity**
£19,500 for head of patient support salary
- **Grouville School PTA**
£4,999 to purchase an OWL House
- **Wetwheels**
£30,000 for running costs
- **Jersey Seasearch**
£15,000 for educational costs
- **Elim Rock Community Centre**
£30,000 towards a manager's salary
- **Jersey Early Years Association**
£4,999 for emergency nursery places' fund
- **Words & Numbers Matter**
£14,000 for a teacher salary and educational supplies
- **Jersey Arts Trust**
£15,000 to fund teachers and equipment for the Paper Cuts project
- **Brook in Jersey**
£29,709.56 towards nurses' salaries

"THE REPLACEMENT MACHINES HAVE BEEN ESSENTIAL FOR THE SMALL JOINERY TEAM TO SUSTAIN THEIR PLANNED MAINTENANCE WORK ON THE TRUST'S HISTORIC PROPERTIES. THE TRUST WOULD FORMALLY LIKE TO THANK THE ASSOCIATION OF JERSEY CHARITIES FOR MAKING THIS GRANT POSSIBLE. THE GRANT WILL ENSURE THE TRUST CAN CONTINUE TO PRESERVE AND RESTORE THE ISLAND'S HISTORIC BUILDINGS FOR THE BENEFIT OF THE ISLAND HERITAGE NOW AND IN THE FUTURE."

NATIONAL TRUST FOR JERSEY



WELCOME TO OUR NEW MEMBERS!

Over the past 12 months, a total of **12 new members** have joined us bringing our membership up to **313**.

- **Jersey Botanical Garden Trust Ltd** - *The promotion, raising and co-ordination of funding for the conservation, interpretation and study of Jersey's endemic flora, Channel Island flora and related flora from around the world.*
- **Liberate** - *To support those who identify as lesbian, gay, bisexual, transgender, queer or questioning ("LGBTQ"), their families and friends living in the Bailiwicks of Jersey and Guernsey ("the Channel Islands").*
- **St Helier Methodist Centre Community Support Group** - *To assist persons living in Jersey and in particular the parish of St Helier who are in need of support. This support can be financial or otherwise, as deemed necessary.*
- **Janvrin Parent Teacher Partnership** - *To raise funds to support school activities. To ensure that funds raised through the JPTP are designated for use and resources that best serve the interests and needs of the children at Janvrin School.*
- **Dyslexia Jersey** - *To raise the awareness of dyslexia. We aim to refocus our energy on better education for educators, for businesses and families, to support them in supporting many more dyslexic individuals in the future.*
- **JCRAG Jersey Callais Refugee Aid Group** - *To support and relieve suffering and discomfort in degrading and detrimental living conditions through humanitarian intervention.*
- **Jersey Beekeepers Association** - *Promote and further the craft of beekeeping and associated interest in Jersey.*
- **Jersey Arts Trust** - *To contribute towards the development of the arts in Jersey. Its key aim is to support artists of all disciplines to make new work that will connect and inspire other artists, audiences and communities. Its mission is to nurture creativity in artists and the wider community.*
- **Every Child Our Future (ECOF)** - *To advance the education of children and young adults in Jersey. To support initiatives to improve child and young adult numeracy and literacy skills. To support any initiative to enable children from socially deprived backgrounds to reach their full potential.*
- **The Robert Hall Foundation** - *A vehicle for charitable giving, to support charitable causes both locally in Jersey and throughout the UK and overseas.*
- **Jersey Recovery College Ltd** - *To co-ordinate, promote and facilitate a range of educational courses and training options for people experiencing a mental health difficulty, or those supporting or caring for someone with mental health difficulties, in order to assist them in developing practical skills to aid recovery and to be able to manage and maintain their mental health and wellbeing.*
- **The Credible Food Project** - *To offer a recognised soil education service to Jersey schools/ organisations and other charities who are interested in growing nutritiously rich food.*

"THE AJC HAS BEEN EXTREMELY HELPFUL TO PSJ OVER THE LAST YEAR SINCE THE NEW COMMITTEE WAS FORMED IN FEB 2016 AND WE WOULD LIKE TO THANK THE ASSOCIATION FOR ALL OF THAT HELP AND ASSISTANCE."

PAIN SUPPORT JERSEY



ADMINISTRATOR'S REPORT



Another year under our belts and we have seen many changes to our membership. Fewer new members and quite a few taking stock and shutting up shop, so our total membership is only two more than this time last year.

Lots of you are checking your set up, making sure you are still 'constitutional' (as per your rules), or amending them to bring them up to date – a very useful exercise in the run up to a full Charities' law. Still no firm news to report on that front, but we'll let you know as soon as we can.

Training has been taken up by more of you in this last year, especially the safeguarding sessions – a topic which is hugely important for all of us. We've also continued to supply governance training and talks by statutory agencies

that affect the sector and we always welcome suggestions of different training that is relevant to all charities, large and small.

Since using Facebook and Twitter, I have noticed a much wider reach and have received great feedback on the speed in which needs and wants are dealt with in this way. Please continue to like our page and I will do the same for you - this will help to spread the word further. If you don't have a Facebook page then I highly recommend setting one up – need help? Get in touch.

We have been promising changes and updates to the website for a little while now, but we faced a very sad set back with the untimely death of our webmaster, James Martland. His successors are on the case however, and you will soon see a much more informative website, with many links to make your job easier and cheaper, or indeed free!

The AJC Christmas Fair last November was well received again by the public and those that set up stall. The whole day was a success and well worth repeating – a chance for the public to buy charity Christmas cards, gifts and more.

One thing you may have noticed is a new style grant application form. There are a few more things to consider and tick, so make sure you complete it fully and don't give me any chance to nag you!

Talking of nags, one I can't avoid – clashing events! Events of a similar nature have clashed in the last year and this simply dilutes everything for both events. Please check the website diary and if you set a date even way in advance, let me know immediately, even without any details so I can mark the date for you.

And to end, a final nag – subscriptions and annual returns! They may seem a small thing to you, but one of my biggest and most tedious jobs is checking them, updating records and chasing people. These two elements form part of the grant process and we will not consider a grant application if you haven't made a return, or paid your subscriptions - I spent many hours chasing 19 of you in April 2016 who hadn't paid their subs. Nag over – and thank you, in advance!

Please get in touch any time with any issues you have. If I can't help, then I know a man - or woman - who can!

LYN WILTON ADMINISTRATOR, AJC

MEMBER ACCOLADES

PROJECTS HAVE INCLUDED...

Jersey Mencap have been given the Insurance Corporation Conservation Award in recognition of the hard work from an inspirational group of young adults with a learning disability.

Along with supporters, volunteers and staff, the Pond Project goes from strength to strength as the charity works collaboratively within the community to create an environment to encourage wildlife, native plants and trees. Projects have included the construction of two willow bird hides and bird and bat box installations, a walkway and improved pathways with benches, a water quality testing initiative and a bat and moth survey.

The Pond Project has welcomed more than 100 volunteers through offering CSR sessions. Many of these volunteers had little knowledge of what living with a learning disability might mean and by working on site alongside Jersey Mencap clients, volunteers have gained greater empathy and understanding. Equally, Jersey Mencap clients gain confidence in meeting and working with new people and learn new skills as a result.



The Pond Project

INSPIRATIONAL WOMAN OF THE YEAR



Susan Kelly

Susan Kelly; the treasurer of Jersey Mencap for more than 25 years, was named as the 2017 Barclays Inspirational Woman of the Year.

The islander who has devoted her time to the charity which supports children and adults with learning disabilities was announced as the winner at a breakfast charity event run by the Jersey Women's Refuge to mark International Women's Day.

WORKSHOPS AND TRAINING

- **Safe Recruitment** with Mary Curtis - 27.04.16
- **Safe Recruitment** with Mary Curtis - 03.05.16
- **Safe Recruitment** with Mary Curtis - 05.05.16
- **Media** with Alex Mallinson - 19.05.16
- **Governance - Developing A Fundraising Strategy** with Jane Galloway - 21.06.16
- **Governance - Jersey's Charities' Law** with Jane Galloway - 22.06.16
- **Governance - Master Class, What Is Good Governance & Why Do We Need It?** with Jane Galloway - 22.06.16
- **Safe Recruitment** with Mary Curtis - 06.07.16
- **Safeguarding Adults** with Mary Curtis - 13.07.16
- **Safeguarding Adults** with Mary Curtis - 14.07.16
- **Governance - How To Raise Funds From Companies** with Jane Galloway - 20.09.16
- **Social Media Technical Training** with Christopher Journeaux - 20.09.16
- **Governance - Jersey's Charities Law** with Jane Galloway - 21.09.16
- **Governance - Social Networking & E-Fundraising** with Jane Galloway - 22.09.16
- **Safe Recruitment** with Mary Curtis - 05.10.16
- **Safeguarding Children** with Mary Curtis - 11.10.16
- **Safeguarding Children** with Mary Curtis - 13.10.16
- **JACS** with Patricia Rowan - 03.11.16
- **Trading Standards** with Martin Preisig - 08.11.16
- **Data Protection** with Emma Martins - 16.11.16
- **Gambling Law** with Jason Lane - 24.11.16
- **Governance - Managing & Motivating Volunteers** with Jane Galloway - 06.12.16
- **Governance - Awesome Appraisal Techniques** with Bill Treweek - 08.12.16
- **Governance - Marketing & Promoting Your Cause** with Jane Galloway - 08.12.16
- **Safeguarding Adults** with Mary Curtis - 17.01.17
- **Safeguarding Adults** with Mary Curtis - 19.01.17
- **Safeguarding Children** with Mary Curtis - 24.01.17
- **Safeguarding Children** with Mary Curtis - 26.01.17
- **Safe Recruitment** with Mary Curtis - 02.02.17
- **Safe Recruitment** with Mary Curtis - 14.02.17
- **Quickbooks For Beginners** with One Study - 06.03.17 & 08.03.17
- **Quickbooks For Improvers** with One Study - 07.03.17 & 09.03.17
- **Quickbooks For Improvers** with One Study - 07.03.17 & 14.03.17
- **Media** with Alex Mallinson - 16.03.17

ASSOCIATION OF JERSEY CHARITIES

OUR VALUES ARE:

- The executive committee expect every member to aspire to high standards of governance in order to attract public confidence and support.
- We work closely with members and are committed to acting as a community resource through the provision of advice and information.
- We will be open in the conduct of our affairs, except where there is a need to respect confidentiality.
- We ensure that grants made to members are applied directly or indirectly for the benefit of residents of Jersey.

OUR AIMS AND OBJECTIVES ARE:

- To encourage charitable and community work in Jersey and, in particular, to encourage co-operation and co-ordination of activities between members and prospective members, promote discussion and exchange of ideas regarding service to the community.
- To administer the distribution to members of any funds available to the Association.
- The Association also aims to work closely with members to increase public confidence in the integrity of charity.



ASSOCIATION OF JERSEY CHARITIES EXECUTIVE COMMITTEE

Patron

Lieutenant Governor of Jersey, His
Excellency Air Chief Marshal Sir
Stephen Dalton GCB, LL D(Hon),
DSc(Hon) BSc FRAeS CCMI

Chairman

Liz Le Poidevin

Secretary

Simon Larbalestier

Treasurer

Marie du Feu

Publicity Officer

Lynsey Mallinson

Committee Member

Hugh Munro

Administrator

Lyn Wilton



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Association of Jersey Charities



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